

**SUBURBAN MUNICIPAL JOINT INSURANCE FUND AGENDA MEETING:**

**JANUARY 14, 2021**

**8:00 AM - Via Zoom**

**SINE DIE MEETING**

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- MEETING CALLED TO ORDER - OPEN NOTICE READ**
  - PLEDGE OF ALLEGIANCE**
  - ROLL CALL OF 2020 FUND COMMISSIONERS**
  - APPROVAL OF MINUTES:**
    - November 12, 2020 Open Minutes ..... Appendix I
    - November 12, 2020 Closed Minutes ..... Will Be Distributed
  - CORRESPONDENCE: ..... Page 1**
  - ADJOURN SINE DIE MEETING**
  - EXECUTIVE DIRECTOR CALLS MEETING TO ORDER**
  - ROLL CALL OF 2021 FUND COMMISSIONERS**
  - ELECTION OF OFFICERS, 5 MEMBER EXEC COMMITTEE & ALTERNATES**
    - ATTORNEY SWEARS IN OFFICERS, EXECUTIVE COMMITTEE & ALTERNATES**
  - APPOINTMENT - FUND OFFICIALS (Resolution 1-21)..... Page 4**
  - ORGANIZATIONAL RESOLUTIONS (Resolutions 2-21 thru 10-21)..... Pages 8 - 30**
    - Resolution 2-21 Fiscal Management Plan ..... Page 8
    - Resolution 3-21 Public Meeting Procedures ..... Page 13
    - Resolution 4-21 Funds Records Program ..... Page 14
    - Resolution 5-21 2021 Risk Management Plan ..... Page 15
    - Resolution 6-21 Primary POL/EPL ..... Page 25
    - Resolution 7-21 Optional Volunteer & Directors & Officers Liability ..... Page 26
    - Resolution 8-21 Primary Cyber Liability ..... Page 27
    - Resolution 9-21 Designation of Official Depository ..... Page 28
    - Resolution 10-21 Adopting Procedures during a Remote Meeting ..... Page 29
  - COMMITTEE APPOINTMENTS**
    - Standing Committees (List of 2020 committee members)..... Page 31
  - REPORTS**
  - EXECUTIVE DIRECTOR/ADMINISTRATOR – PERMA Risk Management Services**
    - Executive Director's Report ..... Page 2
    - RCF January 2021 Report ..... Page 44
    - EJIF November 2020 & January 2021 Report ..... Pages 47 - 49
    - MEL November 2020 & January 2021 Report ..... Pages 50 - 55
  - TREASURER - Ralph Maresca, Jr.**
    - Voucher List, Confirming December 2020 and Dividend payments ..... Pages 57- 58
    - Voucher List, January 2021 payments Resolution No. 11-21..... Pages 59 - 60
    - Treasurer’s Reports ..... Pages 61 - 76
  - ATTORNEY – Stephen Davis, Esq.**
    - Report ..... Pages 77 - 83
  - MEL UNDERWRITING MANAGER – Conner Strong & Buckelew**
    - Monthly Certificate Report ..... To be distributed if available
    - Cyber Risk Management Compliance Report..... Page 84
    - 2021 Renewal Marketing.....Appendix II
  - MANAGED CARE – First Managed Care Option**
    - Monthly Reports..... Pages 85 - 89
  - SAFETY DIRECTOR – JA Montgomery Risk Control Services**
    - Monthly Reports..... Page 90 - 92
  - CLAIMS – Qual-Lynx**
    - Monthly Report ..... Verbal
  - RESOLUTION - EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES - PERSONNEL -SAFETY & PROPERTY OF PUBLIC – LITIGATION**
    - 1. Payment Authority Requests**
  - OLD BUSINESS**
  - NEW BUSINESS**
  - PUBLIC COMMENT**
  - MEETING ADJOURNED**